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Faculty Senate Monthly Packet October 1978

Portland State University Faculty Senate

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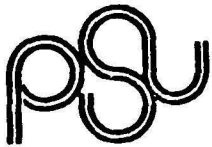
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portland state university

MEMORANDUM

TO Senators and Ex-Officio Members of the Senate DATE September 18, 1978
FROM Earl L. Rees, Secretary to the Faculty

The Senate will hold its regular meeting of the Faculty Senate on October 2, 1978, 3:00 p.m. in 150 Cramer Hall.

- A. Roll
- B. Approval of Minutes of the June 5, 1978 meeting
- C. Announcements and Communications from the Floor
- D. Question Period
 - 1. Questions for Administrators from the Floor
 - 2. Questions from the Floor for the Chair
- E. Reports from Officers of Administration and Committees - none submitted
- *F. Unfinished Business
 - 1. Proposed Amendment to provide Senate representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units - Second Reading - Halley
- G. New Business - none
- H. Adjournment

*The following documents are included with this mailing

Regarding Agenda Items: B₁ - Minutes of June 5, 1978 Meeting

F¹ - Second Reading Constitutional Amendment**

**Included for Senators and Ex-Officio Members only

Please fill out the form below with the name of your alternate and give with the secretary after the meeting or mail it to Faculty Secretary, 341 CH, PO

Faculty Governance Guide, Article 5, Section 1, 3): "Each elected member of the Senate is expected to attend its meetings regularly. However, before the first meeting of the fall term each senator shall designate in writing to the Secretary of the Faculty an alternate who shall serve in the senator's absence with full rights and powers. A senator may change his or her alternate at any time by so informing the Secretary in writing."

SENATOR: _____

ALTERNATE: _____

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, June 5, 1978

Presiding Officer: Grover Rodich

Secretary: Earl Rees

Members Present: Barmack, Bates, Becker, Beeson, Blankenship, Brooke, Brown, Byrne, Cease, Chino, Crowley, Cumpston, Dash, Diman, Enneking, Fisher, Edgington, Gard, Hammond, Hardt, Hoogstraet, Jones, Kimball, Kinnick, LeGuin, Limbaugh, Markgraf, Merrick, Moor, Moseley, Petery-Prather, Rodich, N. Rose, Ryan, Seiser, Sommerfeldt, Taylor, Tinnin, Tracy, Walker, Weikel, Wilson, Wolk, Young.

Alternates Present: Bowlden for Newhall, Farr for Shotola

Ex-Officio Members: Blumel, Dittmer, Heath, Hoffmann, Rauch, Rees, Richelle, Todd, Toulan, Trudeau

APPROVAL OF MINUTES

Under alternates present, Passell was present for Crowley. Under item 2, page 2, "Constitutional Housekeeping Corrections," add "Action on Amendment: Passed by a 2/3 majority." On page 4, under highlights of discussion of the Goals and Mission Statement, "Tracy said he has reservations" should read "Hammond." In this same paragraph, in the last line, "reasonable" should read "reasonably." Five lines up from the bottom of page 4, "creidts" should read "credits."

ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

1. The Presiding Officer reminded the Senate that there would be cheese and sherry at the K House after the meeting.
2. Vice President Richelle reported on the doctoral program in Education which was approved by the Senate in 1977. The State Board of Higher Education indicated that, considering the resources needed, the chance for adoption of the program was not great. Portland State was asked to explore the alternative of working with the University of Oregon and Oregon State University. There was a desire that Portland State University be an equal partner with the other two institutions and that the degree be issued by all of the universities or jointly by the two or three universities involved. It was discovered that a rule of unanimity would have given the University of Oregon and Oregon State University veto power in certain areas. This rule of unanimity has been excluded in the governance procedures now being drafted. The University of Oregon has voted to participate in a joint Ed. D. in educational leadership with Portland State University. A second proposal being drafted is a tri-university agreement to offer a degree for community college administrators.

Richelle reported on the progress of the Program in Public Health Studies. The Policy Committee on Health and Aging has been active on campus for some time. Two proposals will soon be presented to the Senate: Health Financial Management and Health Administration. Both programs will be developed with the cooperation of the University of Oregon Health Sciences Center. There have been discussions with the University of Washington to explore the possibility of a joint venture between that institution, the University of Oregon Health Sciences Center, and Portland State University. A proposal has been submitted to the federal government to give the University of Washington enough resources to extend their degree to the Portland area. The following conditions have been established: 1) all three institutions are equal partners, 2) the degree will be issued as a joint degree by the participating institutions, 3) governance procedures will give equal weight to all participants.

3. Waller reported on the activities of the Interinstitutional Faculty Senate. The IFS's effort to secure revisions in the Administrative Rules in the interest of faculty governance is still going on. In all likelihood, after one more round of revisions the next step will be up to the State Board. Concerning the concept of a paid lobbyist for State System faculty, a steering committee has been formed and it has begun a plan of implementation. Because of the involvement of Portland State University faculty in collective bargaining, the Senate Steering Committee thought it inappropriate to send a representative to the IFS at this time.

QUESTION PERIOD

1. Questions for Administrators - none submitted
2. Questions from the Floor for the Chair

Weikel asked if the designation of Black Studies as a Department was done in accordance with the Faculty Constitution in particular Articles III and IV.

Richelle said the designation was done according to an established document which is a channeling document for the progressive implementation of the new structure for the School of Urban Affairs.

ELECTION FOR 1978-79

The Presiding Officer reminded the Senate that only those senators who will be in the Senate next year, including newly elected senators, should vote in the elections for 1978-79 Senate officers.

1. Election of Presiding Officer of the Senate
Nominated: Elaine Limbaugh and Ron Cease
ELECTED: Elaine Limbaugh
2. Election of Presiding Officer Pro Tem of the Senate
Nominated: Roger Moseley and Ron Cease
ELECTED: Ron Cease

3. Election of four members of the Senate Steering Committee
Nominated: Ann Weikel, Roger Moseley, Charles Tracy, Mary Cumpston and John Hammond
ELECTED: Ann Weikel, Roger Moseley, Charles Tracy, Mary Cumpston
4. Election of members of the Committee on Committees
Administration - Mary Cumpston
Arts and Letters - Rod Diman (1 year)
Business Administration - James Bentley
DCE - Rayko Hashimoto
Education - Mike Fiasca
Social Work - Barbara Friesen
Urban Affairs - Charles Tracy

REPORTS FROM OFFICERS OF ADMINISTRATION

The Presiding Officer reminded the Senate that no motion was necessary to accept a report. Acceptance was accomplished by the presentation of a report to the Senate. Questions for the chairpersons of the committees presenting annual reports would be welcome.

1. Advisory Council, Victor Dahl, Chairperson. Dahl said the outgoing members, besides himself, are Gavin Bjork and Dawn Dressler. The newly elected members are Marjorie Enneking, Joseph Kohut, and Hacik Erzurumlu. The Advisory Council was invited to meet periodically with the counterpart groups from the University of Oregon and Oregon State University. The University of Oregon Health Sciences Center has also been invited to these meetings. Every effort has been made to preclude duplicating the assignments of the Interinstitutional Faculty Senate. The other institutions expressed a strong interest in learning about the collective bargaining experience at PSU. There were two areas of significant emphasis this year in the deliberations of the Advisory Council: 1) the role of the council in faculty governance within the collective bargaining framework and 2) faculty welfare matters including salary distribution recommendations and faculty records. Moor said the AAUP has a committee which is working on faculty governance and that special attention will be given to the role of the Advisory Council.
2. Committee on Committees, Ulrich Hardt, Chairperson. Hardt reported that the Committee had a very high average of acceptance for its recommendations. Hardt emphasized the last paragraph of the report which is concerned with evaluating faculty performance on University committees. The Presiding Officer indicated that DCE would be put with those divisions electing members to the Committee on Committees in even-numbered years. Crowley pointed out that because he will be on sabbatical, the division of Arts and Letters must also caucus.
3. Elections Committee, Jerry Murphy, Chairperson. Murphy pointed out that in the three-way tie for senator from the School of Social Work, Friesen and Wyers were elected after a second ballot. The senators were asked how to resolve ties.

As it stands now, Murphy said a run-off election is a long, involved process which increases the difficulties of meeting deadlines. No solution was forthcoming and the Presiding Officer stated that the procedure would have to remain the same.

4. Educational Policies Committee, Edward Grubb, Chairperson. There were no questions from the floor.
5. Research and Publications, Wendelin Mueller, Chairperson. Mueller said the number of proposals submitted during the last two years has varied only slightly. Richelle pointed out that \$13,000 was available in 1975 and \$70,000 in 1977. When asked why Arts and Letters did not have a representative on the sub-committees, Mueller said not enough proposals were submitted in this area to justify another committee. Consultants were called in to help on the few proposals that were received. Of the 38 proposals, considered, 27 were funded for a total of around \$33,000.

UNFINISHED BUSINESS

1. Revised Statement for inclusion in the Graduate Adviser's Handbook, Dash, Graduate Council. Dash moved that the Senate adopt all statements in order taking them one at a time. (seconded)

Highlights of Discussion of G-1: Gard asked why department heads were not included in the first paragraph of item G-1 as included in the Senate mailing. Rauch said the process does start with the recommendation of the department head. It was noted that departmental committees were involved in the review of the courses. Richelle said there was a desire to establish rules not only for DCE but for all those dealing with external organizations. The department would examine the appropriateness of the proposal which would then be sent through the proper channels. For purpose of clarification, the first paragraph of item G-1 was changed to read as follows: "Contracting with outside organizations to offer courses which provide PSU graduate credit will be initiated through the appropriate department and will require the written approval of the appropriate school or college graduate studies committee, academic dean and the Dean of Graduate Studies." Jones said it would be a good idea to take a separate vote on each paragraph. When asked why a college review committee is necessary, Dash said the idea is to control the quality of graduate courses. Blumel pointed out that another purpose of the review is to establish which department should offer a particular course.

Action on First Paragraph: Passed by voice vote.

Further Discussion of Second Paragraph: It was asked if the first sentence eliminates distinguished people from teaching a given class. Rauch said the only purpose is to stop the use of surrogate instructors.

Action on Second Paragraph: Passed by voice vote.

2. Statement on Academic Probation, Disqualification and Readmission for the Bulletin, Graduate Council.

Highlights of Discussion: Dash reminded the Senate that item G-2 has been changed in accordance with the comments made at the May 1, 1978 Senate meeting. Dash added that under "Readmission," "Cumulated," in the third line from the bottom of the first paragraph, should read "cumulative." Gard said some foreign students have problems the first quarter and fall below the 3.0 GPA. Therefore, these students should be given more than nine hours of class work to achieve the necessary cumulative graduate GPA. Rauch said it would be a good idea for the foreign student to have a trial period to see if he or she can handle the academic program. Bates said that because of possible legal entanglements the rules should apply to all students.

Action: Passed by voice vote.

3. Leave of Absence, Graduate Council.

Highlights of Discussion: Rauch pointed out that the main reason for the leave of absence ruling is to have some control over graduate students at PSU. Some students disappear for years and this makes it difficult to know how many students are active in graduate programs at PSU. Rauch added that waivers exist to cover many contingencies. Jones asked if the student who completes a substantial amount of work and then disappears for several years would have to be readmitted. Rauch said the department would have the option of readmitting the student. Toulan said there should be a statement concerning continuous enrollment in the PSU general catalog. Rauch said the leave of absence policy does not affect the seven-year time limitation for completion of a program nor is it retroactive.

Action: Passed by voice vote.

4. Cancellation of Admission to Graduate Program, Graduate Council.

Highlights of Discussion: Rauch said there is a need to spell out conditions for being admitted to graduate school and the grace periods involved. Following questions as to the clarity of item G-4 as included in the Senate mailing, "admitted" in the first line was changed to "enrolled" and "or received a leave of absence" was added after the words "for classes" in the next to the last sentence.

Action: Passed by voice vote.

5. Time Limitation for Doctoral Degree, Graduate Council.

Discussion: none.

Action: Passed by voice vote.

NEW BUSINESS

The Presiding Officer reminded the Senate that a proposed amendment is subject to debate and modification by majority vote during the first reading. After being sent to the Advisory Council for review and proper form and numbering, the amendment is sent back to the Senate for the second reading. At that time, the amendment is either accepted or rejected.

1. Proposed Amendment to Provide Senate Representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units - First Reading - Halley.

Highlights of Discussion: Halley said the Elections Committee would be the appropriate group for assigning regular faculty involved in academic programs not in a division to the appropriate school, college or instructional unit. Bates, questioning some of the wording and the appropriateness of the Elections Committee as the proper group to assign faculty members to a school, college, or unit, moved that the Halley amendment be amended as follows: "Shall be attached as a group" in the last sentence of Section 1, paragraph 2, should read "shall be attached as groups." Section 2, paragraph 1, starting with line 5 "At the same time," should be changed to read as follows: "At the same time names of regular faculty and the number of full-time equivalent faculty in academic programs not in any "division" shall be reported by the chief academic administrative officer to the Elections Committee. These faculty shall be assigned by the Senate Steering Committee to divisions as prescribed in Article V, Section I, paragraph 2. The Elections Committee shall then determine the number of senators to be allocated to each division, apportioning one senator for each multiple of ten full-time equivalent faculty or fraction thereof." (seconded)

Action on Bates Amendment: Passed by voice vote.

Further Discussion of Halley Amendment as Amended: Enneking asked about a program such as the Scholars Program. Would those teaching in this program be assigned as a group regardless of their area of academic expertise? Heath said only those assigned solely to Scholars would be so designated. Halley said his intent was to assign them as a group. If they are assigned as individuals to some former discipline they will lose some of their effect.

ADJOURNMENT 4:50

Proposed Amendment to provide Senate Representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units -

Article V. Senate.

Section 1. Membership.

1)

- 2) Elected Members. Elected members of the Senate shall be chosen from the members of the Faculty. Representation shall be proportional by division. Elected members shall have full right of discussion, making of motions and voting. For the purpose of representation, the word "division" shall mean an instructional school or college, or instructional unit which reports directly to the Vice President for Academic Affairs; the Library; and all other faculty jointly as a single entity. The Vice President for Finance and Administration shall act as chief administrative officer for the latter capacity. Regular faculty who are involved in academic programs that are not in a division shall be attached as groups to an appropriate school, college or instructional unit.
(See Article V, Section 2, Paragraph 1.)

3)

Section 2. Election of the Senate.

Paragraph 1 to be amended to read:

- 1) Determination of Divisional Representation. By the first Monday in April of each year, the chief administrative officer of each division (see Article V, Section 1, Paragraph 2) shall report to the Elections Committee the name of each faculty member, and the number of full-time equivalent faculty assigned to each division. At the same time names of regular faculty and the number of full-time equivalent faculty in academic programs not in any "division" shall be reported by the chief academic administrative officer to the Elections Committee. These faculty shall be assigned by the Senate Steering Committee to divisions as prescribed in Article V, Section 1, Paragraph 2. The Elections Committee shall then determine the number of senators to be allocated to each division, apportioning one senator for each multiple of ten full-time equivalent faculty or fraction thereof. A newly instituted division shall elect its senator(s) in the next regular senate election.

This memo regarding the amendment was received from the Advisory Council:

The amendment is proper as to number and form except for the indicated editorial changes. Nevertheless problems of interpretation may arise as to:

- 1) What person is meant by the reference to "...the chief academic administrative officer (Sec. 2, Para. 1).
- 2) The routing of reports to the Elections Committee and/or the Senate Steering Committee (Sec. 2, Para. 1).